










Present: Akatu Marsters, Eseta Nonu-Reid, Ruth Choudharey, Belinda Walker, Vivienne Martin, Joleen Turnbull, Hine Moeke-Murray, Richard Woodcock, Cindy Mocomoko, Sally Duncan, Kelly Ware, Natarsha Cully, Tania Wilson, Karen Covell, Lesley Watkins (10.45am),

Apologies: Maureen Mildon, Francie Porter, Nicola Ehau, Don Paratene & Linda Gibson

No.	Topic	Discussion Points	Planned Action	By
1.	Welcome & Introductions	<ul style="list-style-type: none"> ▪ Eseta welcomed all in attendance ▪ Hine opened with Karakia ▪ Eseta introduced the new Midland Regional Workforce Development Coordinator – Ruth Choudharey ▪ Introductions by all in attendance 		
1.1	Apologies	<ul style="list-style-type: none"> ▪ Read as per above 		
1.2	Previous Minutes & Matters Arising	<ul style="list-style-type: none"> ▪ Approved as a true and correct record – all unanimous ▪ No matters arising 		
1.3	Summary of previous minutes	<p>Le Va – Seitapu, Engaging Pasifika Workshop</p> <ul style="list-style-type: none"> ▪ Midland providing leadership for this workshop. Will be implemented in the Lakes region on the 24 August with roll out to the rest of the region in October & November <p>Co-existing Disorders High on the Agenda</p> <ul style="list-style-type: none"> ▪ Workshops have been completed throughout the Midland Region in conjunction with MoH, Matua Raki & Te Pou ▪ Applied to Maori Health Diploma in Coexisting Disorders is being run by Candy Cookson-Cox and Anamata PTE – scholarships will continue to be supported and rolled again in October ▪ Strategic planning will look at how we are going to implement this so all areas are on the same page <p>EOI – MRWAG Membership</p>	<ul style="list-style-type: none"> ▪ Ruth to coordinate for other regions 	<ul style="list-style-type: none"> ▪ Ruth

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		<ul style="list-style-type: none"> ▪ EOI went out for Membership to MRWAG due to loss of previous members and non attendance ▪ Welcome to Sally Duncan & Hine Moeke-Murray (MRGAFW reps) and also Joleen Turball (Tairawhiti rep) ▪ Regional forums are pivotal, there is a drive from the MoH to regionalise consultation to filter down to a local level to bring up to a regional level 	<ul style="list-style-type: none"> ▪ Ruth to renew membership to include all other Midland Forums reps 	<ul style="list-style-type: none"> ▪ Ruth
2.	AGENDA ITEMS			
2.1	Te Pou Regional Coordinator Report (preliminary) discussion	<p>Overview</p> <ul style="list-style-type: none"> ▪ All 4 positions being reviewed nationally by Te Pou – positions came into place in 2004 and were funded to each region. Each region developed roles differently and there was no consistency with development and implementation. In 2007 the MoH made a decision to centralise the roles to Te Pou, Midland did not want to centralise due to the traction and success of the workforce development consistency delivered regionally. MoH agreed to subcontract the role via Te Pou to the Midland region. ▪ Role aligning more to the Workforce Centres – eg. Lets Get Real, CAPA etc ▪ This has allowed us to tap into training and scholarships provided by the workforce centres such as CEP & Takarangi Training <p>Background into the report</p> <ul style="list-style-type: none"> ▪ Report tabled and attached to agenda for all to read prior to meeting ▪ Refer to embedded presentation <div style="text-align: center;">  <p>Adobe Acrobat 7.0 Document</p> </div> <p>Workshop <i>Reps broke out into 2 groups to look at the following questions: (refer to embedded document)</i></p> <ul style="list-style-type: none"> ▪ What and how can MR WAG support the Midland WFC to implement and or enhance what exists? ▪ Develop strategic goals and objectives with measures of success? <div style="text-align: center;">  <p>Microsoft Office Word 97 - 2003 Document</p> <p>Workshop Notes</p> </div>	<div style="text-align: center;">  <p>S:\LDHB Planning & Funding\Midland Regi</p> </div> <ul style="list-style-type: none"> ▪ Workforce development is a shared responsibility & cannot be done in isolation 	<ul style="list-style-type: none"> ▪ All

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		<p>Other Notes:</p> <ul style="list-style-type: none"> ▪ Workforce centres develop Work Plans around prioritisation of projects with quarterly plan of attack. Quarterly reporting – transparency (what's happening in the region) ▪ Formalising Relationships - Brings WF Coordinator & WF Centres up to speed about what is happening and not happening. Assist each other to achieve work plans ▪ All WF centres report to different people. e.g. different Portfolio Managers therefore reporting for each WF centre maybe reported differently and are reported to projects only (not regionally) ▪ WF Coordinator reports quarterly to Te Pou – we do not post this report to the sector ▪ Optimise representation – The review of the TOR needs to be people who can give the right information here and now ▪ MoH set the deliverables for the WF Centres with very little negotiation – before sign off, WFC do get to break down what they need to do based on the needs of the region. This has not yet been formalised. ▪ National framework training – shouldn't be left to choice, some DHBs are left behind due to choice by GMs. DHB workforce and workforce centres have different priorities in the region. From a planning perspective some DHBs will uptake everything and others will not due to well established packages of care. WF Coordinator is to work alongside Portfolio Managers to develop local workforce development and to identify key training required 	<ul style="list-style-type: none"> ▪ Werry Centre offered to share workplan with MRWAG & WFD Coordinator ▪ WFC to give a consultation and presentation what they are doing over the next 12 months ▪ MRWAG to provide feedback 	<ul style="list-style-type: none"> ▪ Tania
2.2	<p>Finalising draft Midland Workforce Development Strategic Plan</p>	<p>Refer to embedded presentation</p> <ul style="list-style-type: none"> ▪ Strategically focussed ▪ Government drive for “ACTION” ▪ Need to use resources more professionally ▪ Needs to be aligned to the MR Strategic plan ▪ Need to be able to measure against Te Tahuu ▪ Needs to be aligned to local drivers (some will uptake and some will not) ▪ Primary MH&A (EOI) – collaboration and partnership ▪ Need to take Whanau Ora into account – access to existing services ▪ Need to build and foster leaders – not all can afford to send people to partake in training <p>Progress against 08/11 Goals</p>	<div style="text-align: center;">  <p>Adobe Acrobat 7.0 Document</p> <p>MRN Plan Presentation</p> </div> <div style="text-align: center; margin-top: 20px;">  <p>Microsoft Office Word 97 - 2003 Docu</p> <p>Notes from slide 4 & 5 of above presentation</p> </div>	

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		<ul style="list-style-type: none"> ▪ Renamed to an “Action Plan” <p>Group 1 – What are we wanting to achieve by 2013?</p> <ul style="list-style-type: none"> ▪ What are the local drivers? ▪ What are the regional drivers? ▪ What are the national drivers? <p>To identify what we want to achieve under all headings in the plan by 2013 (deliverables) and review progress against 2010, 2011, 2012 & 2013. The plan should include what DHBs are wanting e.g. Taranaki & Lakes – CAMHS review is the implementation of 7 Helpful Habits and CAPA not only in Provider Arm and NGO</p> <p>Group 2</p> <ul style="list-style-type: none"> ▪ How do we change the MR WF Plan to be action orientated? ▪ What do we need to carry over for the last two years? ▪ What are some of the priorities of other Workforce Centres that we should consider? ▪ Where does primary mental health fit? <p>Discussion</p> <ul style="list-style-type: none"> ▪ Need to set performance indicators and or something that is achievable where we can report back ▪ Service development priorities ▪ Mapping priorities ▪ Need to communicate what Ruth is doing alongside workforce centres ▪ Need to close agreements with Portfolio Managers ▪ Measure progress and keep record of risks 	<div style="text-align: center;">  <p>Microsoft Office Word 97 - 2003 Docu</p> <p><i>Group 1 Workshop Notes</i></p> </div> <div style="text-align: center; margin-top: 20px;">  <p>Microsoft Office Word 97 - 2003 Docu</p> <p><i>Group 2 Workshop Notes</i></p> </div> <p>Eseta to send out draft for comment and agreement by MRWAG and MR Portfolio Managers</p>	<ul style="list-style-type: none"> ▪ Eseta
2.4	Karakia	<ul style="list-style-type: none"> ▪ Hine closed with Karakia 		
3.	Next Meeting	<ul style="list-style-type: none"> ▪ 26 November 2010, Alcamo, Hamilton 		