



PRIMHD Project Update

Regional Coordinator Meeting

28th February 2011

Agenda

- Project Update
 - NGO Reports
 - F&P Reports
 - Other
- User Access
 - Different Access Levels
 - Access to Reports
- Project Closure Process
 - Technical / PM Processes
- Existing / Post Project Transition
 - Communication
 - Governance
 - Logging Issues & Defects
- What Next ?
 - PRIMHD Phase 4 ?
 - Next Steps

Current Status (1)

- Reports
 - All 4 NGO reports in Production
 - Outstanding task – performance tune on 1 table
 - 4 out of 5 F&P reports in Production
 - Outstanding task – 1 table
- Documentation / Training
 - Videoconference – BO Training
 - End User Guide – being finalised

Current Status (2)

- Handover to Users / Warranty
 - Want as many people as possible to start running their reports
 - Project team support for a fixed number of days
 - During this period if any defects are found we will fix them
- Prepare for Closure
 - Plan for project closure 31st March 2011

Focus Point

- Need to get more people educated in how to run, use and read them
 - Notes Pages handout
 - Scheduling Guide
 - Roadshow Request / Videoconference (Dita)
- Investigating the idea of running regional roadshows
 - Would be outside Phase 3 project

User Access Levels

- Different Levels of Access
 - Identifiable
 - Encrypted
 - Non Identifiable
- Underlying Data Mart Security Rule
 - If it's your data then you can see it

Access to Reports

- Current
 - Requests for access to the NGO reports from other organisations
- Current / Short Term
 - NGOs need to be happy with the information the reports are showing about them
- Longer Term
 - NGOs to think about whether they want to share the information in the reports with their DHB, SSA etc

Project Closure Process

- Preparation of 'Acceptance to Service'
 - Production Readiness Assessment
 - Technical readiness / process / documentation
 - Closure documentation
 - Project management process / documentation
- Meetings to approve Closure
 - PRIMHD Project Board – 16th March 2011?
 - Stage Review Gate (SRG) – 23rd March 2011
 - Planned Project Closure – 31st March 2011

Documentation

- Technical Documentation
 - Business Requirements
 - Technical Specifications / Reports
 - FAQs /
- Project Management
 - Lessons Learned
 - Issue Resolution or Handover
 - Handover of any outstanding actions or processes
- Post Implementation Review
 - Gather Feedback from selected stakeholders
 - Does this group have any feedback to include?

Existing / Post Project

- Communications
- Governance
- Issues
- Defects (Reporting / Correction)

Existing Communications

- External Focus
 - Monthly Project Email to Sector
 - Regional Co-ordinators (via conference call & quarterly meetings)
 - NGO Users Group
 - Report Reference Groups
 - KPI Project
 - Ad hoc presentations

Post Project Communications

- External Focus
 - Regional Co-ordinators (via conference call & quarterly meetings)
 - NGO Users Group
 - Any other as defined by Mental Health & Addictions Information Group (MH&AIG)

Existing PRIMHD Governance

- Project Board
 - Sector / Ministry representatives
 - Project oversight
 - Decisions / Approvals
- Advisory Group
 - Providing advice from sector
- IDO – PRINCE2 Methodology / Stage Gate Review (SRG) Process
 - IDO internal / project board representative

PRIMHD Governance Post Project

- Mental Health & Addictions Information Group
 - Existing group with overall oversight of all MH work & projects
 - PRIMHD workstream
- Project Advisory Group
 - Existing group
 - Modify role to have ongoing sector input for PRIMHD workstream
 - Add sector representation

Reporting Issues Existing Process

- Directly
 - Senior Rollout Co-ordinator
 - Project Manager
 - Data Management
- Indirectly
 - Platform
 - RC Fortnightly conference call
 - NGO User Group

Reporting Issues Post Project

- Directly
 - Senior Rollout Co-ordinator
 - Data Management
 - DHB Support (Infoview User Access)
- Indirectly
 - Platform
 - RC Fortnightly Conference call
 - NGO User Group

Correcting Report Defects

- During warranty period
 - Any defects found in the reports will be corrected by PRIMHD Project team
- After project closure
 - Any defects found in the reports will be fixed as part of BAU
 - BAU defects works on a priority system
 - Solutions Delivery Group (SDG) - people fixing the defects will pretty much remain the same

What Next for PRIMHD ?

- PRIMHD Phase 4 ?
 - Collection established – now what?
 - Casemix, Provider Arm Reports, PRIMHD Online enhancements, More reports, HISO, Etc ?
 - Scoping document for a review of PRIMHD in progress
 - Capturing all outstanding tasks plus any proposed improvements etc for PRIMHD

Next Steps

- Complete outstanding work
- Prepare closure documentation
 - Technical / Project Management
- Meeting Preparation
 - Project Board
 - SRG
- If approved – project will be closed – 31st March
- Post project work for PRIMHD will still continue
 - Rollout
 - Review of PRIMHD
 - Post Project Survey