

PRIMHD NGO Regional Coordinators Teleconference - Decisions and action items only

12 March 2010

Present: Vivienne Martin, Monica Martin, Mary Borisova, Phillipa Gaines, Renata Balfour, Dita Ciulacu, Soledata Labbe-Hubbard, Kyle Hawkins, Sonia Tafilipepe

Apologies: Bill Alp, Jenny Hurunui-Angus

Agenda Item	Discussion	Action	Responsibility
MOH costings paper	Mary reported that she expects to get the MOH costings paper out to stage 1 and 3 NGO providers by 17 March. Phillipa asked about the distribution list for the paper and Phillipa suggested that DHB funders should also be made aware of the information.	<ul style="list-style-type: none"> • Mary to progress the release of the MOH costings paper scheduled for distribution on Wed 17 March. • Mary to check the distribution list and to advise accordingly. 	Mary
HISO review process	Sole asked for clarification about the timeframe for the HISO review of PRIMHD.	<ul style="list-style-type: none"> • Monica to talk with Tim about the proposed timeframe for the HISO consultation and review process. • Monica to also discuss with Tim about the development of a template for PRCs to record any recommendations (to be sent out to PRCs asap). • Phillipa to include a 3-4 hour session to discuss this issue at the next face-to-face meeting in May 2010, in order to meet the June deadline. 	Monica Monica Phillipa
Consistent use of PRIMHD codes	Dita reported that she has had some contact with Southland DHB regarding the PRIMHD codes that are being used by the stage 2 NGO providers. Useful discussion about what activities are mapped to what codes.	<ul style="list-style-type: none"> • Phillipa suggested to Mary that there needs to be some process developed at the MOH end, to check that PRIMHD codes are being recorded consistently by all NGO providers, regardless of what stage they were under. • Soledad to upload her Reporting Guidelines for NGOs onto the google website so that it is accessible to everyone who would like to refer to it. 	MOH PRCs
Timelines for provider compliance	Soledad emphasised the point that NGO providers in the Northern Region have a number of competing priorities and that delays in getting some info about the costs of secure connection have not helped PRCs to obtain NGO buy-in.	<ul style="list-style-type: none"> • Soledad's comments supported by the group but everyone is doing the best that they can (e.g. reducing the number of provider visits to limit 	
NGO provider readiness document	Mary would like more complete information about NGO providers to assist her to manage the work flow and to report to the PRIMHD Project Board.	<ul style="list-style-type: none"> • Mary to send out the updated NGO readiness document to all PRCs with the new fields (e.g. out-of-scope, rationale, projected dates) for PRCs to fill out. 	Mary
Mapping documents	The MOH suggested that in the case of providers using ftp transfer of PRIMHD data that the vendors send the mapping documents direct to the MOH. There were some concerns that the mapping might not be consistent.	<ul style="list-style-type: none"> • It was agreed that whilst those vendors who are already operating in the market might have good knowledge about the application of the PRIMDH codes for mapping purposes, that PRCs are in a good position (if they want to) to check that there is consistent reporting • PRCs to review the final mapping documents developed by vendors. • Soledad (and other PRCs) to provide feedback about their observations regarding the mapping documents being prepared by vendors for the MOH. 	PRCs

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MOH routine PMS vendor meeting	Phillipa reported that Bill and her were presenting PRIMHD to PMS vendors on 19 March.	<ul style="list-style-type: none"> Bill & Phillipa have a 10 minute timeslot slot to present PRIMHD to the group of PMS vendors that have been invited to the routine meeting of vendors held at the MOH on Friday 19 March. Phillipa to find out which PMS vendors are represented at this meeting (Augen, IntraHealth). 	<p>Bill and Phillipa</p> <p>Phillipa</p>
Scope	Mary has asked Memo to provide some clarification on those NGO providers that are in-scope.	<ul style="list-style-type: none"> MH group to clarify this issue and to send out an update. 	MH Group (MOH)
Gen-I request (Telecom)	Mary reported that Gen-I had approached her asking what else they could do to assist NGO providers around their product.	<ul style="list-style-type: none"> The comment was made that they might like to have a more competitive product (like BizGlobal). 	
Entry time for PRIMHD on-line	Soledad asked if we could have some basic information about how long it takes to enter PRIMHD data using PRIMHD on-line.	<ul style="list-style-type: none"> Monica to follow this up (e.g. entry time for different groupings of consumers - 20, 50 or 100). Do we need to also consider service type when doing this? 	Monica
Confirmation of minutes from the face to face meeting held on 22 Feb 2010	Various changes were discussed.	<ul style="list-style-type: none"> Soledad asked for a change to her update to include a specific mention of her Reporting Guidelines Clarification of issues that impact on the issues and recommendations in the NSF table (in the 22 Feb minutes) and on the HISO review. Phillipa clarified two of the MOH related issues. Phillipa to amend previous minutes and to post them on google website Everyone agreed that these minutes could be made public after the changes had been made. Everyone agreed that we assume that people are progressing the issues that they are responsible for and that any important items will be included and covered off as part of each meeting. 	Phillipa
Organisational codes for new NGO providers	Soledad reported that it is taking 4-5 weeks to sort out codes for new NGO providers wanting to report PRIMHD.	<ul style="list-style-type: none"> Monica to investigate this issue and to monitor how long it is taking to assign codes. 	
Next meeting	<p>Vivienne offered to chair the next teleconference (26 March).</p> <p>Someone will need a volunteer to take minutes for her.</p>	<ul style="list-style-type: none"> PRCs and MOH to send Vivienne items for the agenda by midday 25 March Vivienne to send out an agenda to everyone by cop 25 March <p>NB: Next teleconference will be on Friday 26 March 2010, starting at 9.00am Dial 083033, Pin 181750#</p>	Vivienne