

PRIMHD NGO Regional Coordinators Teleconference - Decisions and action items only

5 February 2010

Present: Vivienne Martin, Monica Martin, Bill Alp, Phillipa Gaines, Renata Balfour, Sandra Murray, Esra Jenningspedro, Jenny Hurunui-Angus

Apologies: Sonia Tafilipepe, Dita Ciulacu, Soledata Labbe-Hubbard

Agenda Item	Discussion	Action	Responsibility
Minutes of the PRC teleconference on 22/01/10	Minutes approved	<ul style="list-style-type: none"> Phillipa to pdf the minutes and distribute to all PRCs. 	Phillipa
Risk Register	Check currency and any updates.	<ul style="list-style-type: none"> Phillipa to clarify with Soledad what she means by her suggestion that there is a risk “on secure connection negotiation between NGOs and a Third Party”. Phillipa to add Vivienne’s suggestion that the technical complexity of installing the VPN is compromising the process for some providers. 	Phillipa/Soledad Phillipa
Process for testing installation of modems	Some NGOs are experiencing problems with their new modems (or their network) after the installing technician has left the site.	<ul style="list-style-type: none"> Vivienne to send Bill a list of suggestions for inclusion in a check-list for NGO providers to use as part of the modem installation process. Bill to obtain additional suggestions from Tony Griffiths and to complete the check-list with a view to sending a draft to all PRCs for comment. 	Vivienne Bill
Lack of regional coordination and governance in the Southern region	This continues to be an issue.	<ul style="list-style-type: none"> Phillipa has contacted Ryan and Janie to help facilitate Gateway’s attendance at the next NGO User Group meeting. Dita is attending the NGO meeting as the Southern representative. Both Phillipa and the MOH have had direct contact with Richmond NZ about their involvement with NGOs in Canterbury, Sth Cant and West Coast. It is unclear if they want to be engaged with the PRC group in any way. Phillipa to contact CDHB funder to clarify the start date for Richmond. Monica to follow-up with Richmond about her offer of training. 	Phillipa Monica
Master list of NGO providers	MOH master list of NGO providers contains duplicates as well as some NGO providers that do not deliver services to consumers.	<ul style="list-style-type: none"> The MOH has received responses from Soledad, Vivienne, Dita (& Renata) Monica to resend the revised master list to all PRCs based on the feedback. Bill to send out the status report for PRCS to update & return every fortnight. 	Monica Bill
Software vendor expo for PRIMHD	There is definitely provider interest in obtaining more information about vendor products, but we need to be cautious about how we market an expo	<ul style="list-style-type: none"> The main issues that providers have are to do with costs and if the product is able to generate additional reports that are tailored to the provider’s requirements. To discuss further at the NGO User Group meeting. 	Everyone
Progress with ‘Health Remote’	Discussion about the launch plans/date for TelstraClear’s product ‘Health Remote’.	<ul style="list-style-type: none"> PRCs to refer to early adopters as live production users, not pilot sites, when making arrangements with Telstra Clear for installation. Sandra/Renata to talk with Pauline about Telstra starting in the Wellington region first with about 4-5- NGO providers that have indicated an interest in using ‘Health Remote’. 	Bill Renata/Sandra

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Progress report from the MOH about the costs for secure connection.	Bill introduced Ezra Jenningspedro who is the new person on the MOH team tasked with developing a communication strategy for PRIMHD. This will include some information about the costs of secure connection.	<ul style="list-style-type: none"> • Ezra to attend the face to face meeting with PRCs on 22 Feb to talk about the communication strategy for PRIMHD in more detail. • Ezra's email address at the MOH is Ezra_Jennings-Pedro@moh.govt.nz • Phillipa to add Ezra to the email list. 	<p>Bill</p> <p>Phillipa</p>
Mapping	Short update on progress	<ul style="list-style-type: none"> • Everyone is doing well and progressing the mapping in each area. • Central has put through 7 mapping documents in recent times (2 of these are final reviews). • Mapping to be retained on the agenda for the face-to-face meeting to check for national consistency and to share any materials. 	Everyone
Agenda items for PRC meeting 22 Feb	Confirmation of agenda items and a short advert for De Inst da Data.	<ul style="list-style-type: none"> • Phillipa to include the following new items in the agenda - NSF related questions, communication strategy, update about costs, VPN issues, sharing of mapping materials, google web site review. • Everyone to put forward any other new agenda items by cop Monday 8th Feb 	<p>Phillipa</p> <p>Everyone</p>
NGO User Group meeting	Confirmation of agenda items and attendance.	<ul style="list-style-type: none"> • Phillipa confirming agenda items for the NGO User Group meeting at the same time as the PRC meeting. • The MOH is in the process of making travel arrangements for all of the NGO attendees. • PRCs to connect with their NGO rep in preparation for the meeting. 	<p>Phillipa</p> <p>MOH</p> <p>PRCs</p>
Future Meetings	There will be no teleconference on 19 Feb as the face-to-face meeting occurs the following Monday (22 Feb).	<ul style="list-style-type: none"> • Cancel the teleconference on 19 Feb 2010 • Send out agenda for the face-to-face meeting by 15th Feb <p>NB: Next teleconference will be on Friday 5th March 2010 at 9.00am Dial 083033, Pin 181750#</p>	<p>Phillipa</p> <p>Phillipa</p>