



Present: Eseta Nonu-Reid, Tess Ahern, Sue Mackersey, Rees Tapsell, Rachael Aitchison, Jeff Bennett, Danny Smith, Maureen Emery, Te Pare Meihana, Michael Norfolk, John Marks, Anne Ridgway, Samir Heble

No.	Topic	Discussion Points	Planned Action	By
1.	Whakatau / Welcome	<ul style="list-style-type: none"> ▪ Eseta welcomed everyone to the meeting ▪ Te Pare nominated as Chair – Eseta minutes 		
1.1	Apologies	Graham Mellsop, Marita Ranclaud, Graeme Judson, Akatu Marsters		
1.2	Minutes of previous meeting	<ul style="list-style-type: none"> ▪ Sue tabled a paper developed based on Starship utilisation. Brief discussion identified: <ul style="list-style-type: none"> ○ More data on leave days required ○ Information on UNCROC impact on inpatient admissions ○ CAMHS project needs to be undertaken ▪ Midland Regional Network Underspend – memo sent to PMgrs to work with clinical teams to determine use of one off funding. Proposals are currently being requested. A number of regional projects are being undertaken utilising underspend. <ul style="list-style-type: none"> ○ Rachael discussed ‘swap shop’ forums that are a way of bring service groups together to present innovations occurring in their area back to the other areas. ○ It was agreed that this would be a useful way of gaining a regional perspective on specific service components. ○ Agreed that planning would commence with developing a ‘swap shop’ for acute services 	<ul style="list-style-type: none"> ▪ Access CFU access protocols ▪ Request CFU complete a Stakeholders report ▪ Send out NHI data for people to drill down on ▪ Find out what Midland contracts for with Starship ▪ Send out information on ‘swap shops’ ▪ Plan an Acute Services ‘swap shop’ 	<p>Sue</p> <p>Eseta</p> <p>Sue</p> <p>Eseta</p> <p>Rachael</p> <p>Rachael, Sue, Te Pare</p>
2.	AGENDA ITEMS			
2.1	MHSOP – Anne Ridgway	<ul style="list-style-type: none"> ▪ Anne requested information on the relationships between HOP services and MHSOP. Anne 		

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		<p>thanked peoples for pointing her to the last meeting minutes from Day 2.</p> <ul style="list-style-type: none"> Additional information can be found on the college website and through the Christchurch service 		
2.2	Waikato High and Complex Needs Tertiary Beds for Lakes & Taranaki - Rachael	<ul style="list-style-type: none"> The additional beds for Taranaki and Lakes is not on the plan until 2013 This will have an impact on Taranaki and Lakes who currently do not have an alternative option 	<ul style="list-style-type: none"> Follow up with Lakes and Taranaki PMgrs and CLs 	Eseta
2.3	Domicile Codes - Eseta	<ul style="list-style-type: none"> Eseta tabled an extract from Operational Policy Framework (OPF) re domicile codes The OPF governs DHBs and provides clarity Brief discussion. Agreed by the group that the OPF provides clear direction 	<ul style="list-style-type: none"> 	
2.4	Forensic Opening – Rees Tapsell	<ul style="list-style-type: none"> Rees provided an update on the opening and seminars planned for the next day Flyers handed out 		
2.5	Ashburn beds – Sue Mackersey	<ul style="list-style-type: none"> Sue provided an update MoH have cut the number of funded beds by 5 Currently there are 3 long term clients in Ashburn – 2 who have been there for 2 years Briefly discussed a process for clinically reviewing these clients 	<ul style="list-style-type: none"> Discuss at next meeting when there is more time 	Eseta to bring up in matters arising
2.6	Primary Mental Health – Eseta	<ul style="list-style-type: none"> Eseta provided an update on the meeting held with the MoH to progress the demonstration site pilots. Further meeting to be arranged and to include BOP 	<ul style="list-style-type: none"> Send minutes to group Send meeting invite to group 	Eseta Eseta
3.	Next Meeting	<ul style="list-style-type: none"> Meeting closed at 9.00am Next meeting 5th Oct 2010, Ventura Hotel, Hamilton 		